

**THE REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION OF THE VILLAGE OF MONTEBELLO WAS HELD ON WEDNESDAY, MARCH 28, 2012 AT THE MONTEBELLO VILLAGE HALL. THE MEETING WAS CALLED TO ORDER AT 7:30 PM FOLLOWED BY THE PLEDGE OF ALLEGIANCE.**

**Roll call.**

Members Present: Josephine Bracken-Chairperson  
Kathryn Cupak  
Lois Williams  
Rosemary Mocio  
Lisa Levin

Others Present: Warren E. Berbit, Village Attorney  
Craig Long-Village Historian

Shelly Flanagan-Ramos-Deputy Village Clerk -Transcriber of Minutes

Chairperson Bracken has returned from Florida.

Resolution: 12-001 Village  
of Montebello

Title: Approval of Minutes

BE IT RESOLVED, the Minutes of the Meetings of the Historic Preservation Commission of November 30, 2011, be and are hereby approved.

Motion: Member Mocio

Second: Member Williams

Upon vote, the resolution carried unanimously.

Resolution: 12-002 Village  
of Montebello

Title: Approval of Minutes

BE IT RESOLVED, the Minutes of the Meetings of the Historic Preservation Commission of December 28, 2011, be and are hereby approved.

Motion: Member Mocio

Second: Member Williams

Upon vote, the resolution carried unanimously.

Old Business:

Village Historian Craig Long was asked to look for historical marker samples for the marker that will be placed on Village Hall property. The consensus of the Board was to continue using the same type of historical marker that was used at the site of the Rock in the Indian Rock Shopping Center. That marker is 36" x 24" Copper plate with aluminum post and 5/8" width aluminum letters with gold leaf insignia. The company name is Sewah Studios out of Marietta Georgia, and they already have the logo, the price would be around \$1600. Discussion on wording was held in abeyance, Mr. Long and Mr. Berbit to work on same.

Members discuss using the \$1500 from the 2011 budget that was not used last year and \$100 from the 2012 budget to pay for the marker.

Once the draft wording is ready an email will be sent to members for review. After approved it will be presented to the Village Board for approval, which will ultimately make the decision on where the marker will be placed on the property.

At a previous meeting, each member was asked to draft a letter to homeowners with properties listed in the architectural historic survey booklet to invite them to a gathering,

and, for potential historic designation of their properties. A Final combined letter was read aloud. (see below)

Dear \_\_\_\_\_

The Village of Montebello's recent publication, Village of Montebello Reconnaissance-Level Historic Resource Survey, describes the Village's rich history and features over 300 historic and architecturally significant homes. Since you own one of these homes, no doubt you can appreciate its historical importance.

The Montebello Historic Preservation Commission's goal for 2012 is to help assure preservation of these significant properties by fostering a bond and cooperation between like-minded owners, as well as by placing the historic designation and markers on some of these properties. With this in mind, we would like to invite you to attend an Open House on May 23, 2012, at 7:30 PM so that you may meet and exchange information and ideas with other historic homeowners such as yourselves.

We will also discuss the possibility of designating homes as historic and listing them in a registry of historical places. This privilege comes with potential village tax benefits and appreciation in home value, and certainly, prestige. Our Village Historian, Craig Long, and Village Attorney, Warren Berbit, will be available to meet with you, as will be the Commission members.

Please RSVP by May 9, 2012 if you would like to attend our meet-and-greet informational gathering session at Village Hall. If you are unable to attend and would like more information such as a "Request for Evaluation" application, please call Village Hall at 368-2211 and speak to Shelly Ramos.

We look forward to meeting with you and discussing how we may, together, help preserve special homes for future generations.

Sincerely,  
Montebello Historic Preservation Commission

Members are concerned about the lack of space at Village Hall if many residents respond in favor of attending the Open House. It was suggested to hold the gathering at the Montebello Community Center, but until residents respond it will be unknown as to where it will be held. It was also suggested to find out if there would be any conflicts with other village boards and commissions who may be holding meetings at the Community Center.

Chairperson Bracken gave a brief summary of when and how the Commission was formed, the various historical structures that have been designated since its formation, the historical survey and brochure that was done.

She went on to announce that at this point in time she would like to step down. She felt the Commission is going into another area and direction. At age 90 she has lost her

enthusiasm to continue.

She asked if anyone would like the position, or knew anyone that was interested in the Commission.

She asked Lois to take over the Chairmanship for the night.

Attorney Berbit stated that the Commission is unable to designate or appoint a Chairperson. That is the responsibility of the Mayor. He thanked Mrs. Bracken for her great contribution and creativity over the years, and asked her to consider staying on as a Commissioner.

Ms. Bracken was thanked for her service over the years.

The meeting discussion turned back to the letter that will be sent out to the homeowner for potential designation.

It was suggested to send the letter to the older homes from the 1700's-1945. Members would like it mailed out no later than April 27<sup>th</sup> and also that it be mailed with a stamp, not metered or bulk mail, as people might otherwise think it is junk mail and discard it.

The Deputy Village Clerk was requested to re-type the letter and prepare a mailing to be sent out no later than April 27, 2012.

Light refreshments will be served at the gathering.

The April meeting has been rescheduled to May 9th, 2012.

A motion was made by Member Cupak and seconded by Members Williams to adjourn the meeting, all were in favor.

Meeting ends 8:35 p.m.