

THE REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION OF THE VILLAGE OF MONTEBELLO WAS HELD ON WEDNESDAY, NOVEMBER 30, 2011 AT THE MONTEBELLO VILLAGE HALL. THE MEETING WAS CALLED TO ORDER AT 7:00 PM FOLLOWED BY THE PLEDGE OF ALLEGIANCE.

Roll call.

Members Present: Josephine Bracken-Chairperson
Hannelore Renud
Kathryn Cupak
Lois Williams
Rosemary Mocio-Ad Hoc

Others Present: Warren E. Berbit, Village Attorney
Craig Long-Village Historian

Shelly Flanagan-Ramos-Transcriber of Minutes

Resolution: 11-011 Village
of Montebello

Title: Approval of Minutes

BE IT RESOLVED, the Minutes of the Meetings of the Historic Preservation Commission of September 28, 2011, be and are hereby approved.

Motion: Member Williams

Second: Member Renud

Upon vote, the resolution carried unanimously.

It was mentioned there were 10 additional historic survey book printed that are available for sale in Village Hall at a cost of \$20.00.

Old Business:

Chairman Bracken contacted the Village Clerk-Treasurer regarding the Commission's budget. There was \$1500.00 approved in the HPC budget for 2011.

Members asked Attorney Berbit if the money that was not used in 2011 could be rolled over to be used in 2012. Attorney Berbit stated "that when budgeted money is not used, it is not accumulative". All agreed that because there is only a month left in the year, that it be put on record that the rest of the money from the 2011 budget be used for a historical marker on the Village Hall property.

Discussion ensued regarding historical markers being placed on the already historically designated properties in the Village. Attorney Berbit stated permission will be needed from the owners of the designated properties before putting a marker on their property.

Village Historian Craig Long stated he would gather some information regarding historical markers. He made a suggestion that the Village would probably want their own "brand" and recommended that the Village marker not be the same color or style as the County, so as to be more identifiable. Members all agreed and noted they would have to see what was available in their price range. Mr. Long will assist with the wording. Chairperson Bracken will meet with Mayor Oppenheim to discuss the marker.

Resolution: 11-012 Village
of Montebello

Title: Historical Marker at Village Hall

BE IT RESOLVED, that \$1500 from the 2011 budget be encumbered to install a historical marker at the Village Hall, subject to the approval of the Village Board.

Motion: Member Mocio

Second: Member Levin

Upon vote, the resolution carried unanimously.

Chairman Bracken spoke on the issue of the letter that will go out to homeowners asking if they would like their property designated. Discussion on what information should be included in the letter. It was mentioned homeowners are entitled to tax abatements on historically designated properties, but such specifics should not be included in this initial letter. Ms. Bracken suggested everyone write their own letter and at the next meeting everyone's ideas will be incorporated into one letter.

Attorney Berbit clarified that the abatement is for Village taxes on the value of an improvement preserving the building. He recommended sending the letter out on Village letterhead, which will be more personalized. Homeowners may be more compelled to open and read it instead of receiving a piece of mail and tossing to the side if it appears to be a mass mailing. He also recommended, to not make historic designation the main focus of the letter, versus, for example, holding a social event so historic homeowners can meet.

Mr. Long suggested instead of writing separate letters, each member make a suggestion as to what home they would like to see designated and then a letter will be sent to those specific homeowners inviting them to a reception where the salient points will be discussed.

Mr. Long's idea was discussed and members discussed wanting to send the letter to everyone in the historical book, or to select properties. At the December meeting a decision will be made as to whom to send letters to. Each member was asked to choose 30 homes.

Hannelore Renud submitted her resignation letter effective January 1st of the New Year.

Chairman Bracken thanked Ms. Renud for her service and stated she will be greatly missed.

She wished all a happy holiday.

At 7:45 p.m. Member Williams made a motion to close the meeting, seconded by Member Cupak, motion carried by all.