

THE REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION OF THE VILLAGE OF MONTEBELLO WAS HELD ON THURSDAY, AUGUST 19, 2010 AT VILLAGE HALL. THE MEETING WAS CALLED TO ORDER AT 7:00 PM FOLLOWED BY THE PLEDGE OF ALLEGIANCE.

Roll call.

Members Present: Josephine Bracken-Chairwoman
Hanelore Renud
Lisa Levin
Lois Williams-Ad Hoc
Kathryn Cupak

Members Absent: Jack Muchnick

Others Absent: Warren E. Berbit, Village Attorney
Craig Long-Village Historian
Shelly Flanagan-Ramos-Deputy Village Clerk

Resolution: 10-012

Village of Montebello

Title: Approval of Minutes

BE IT RESOLVED, the Minutes of the Meetings of the Historic Preservation Commission of July 29, 2010 be and are hereby approved.

Motion: Member Renud

Second: Member Williams

Upon vote, the resolution carried unanimously

Chairperson Bracken announced that the Board of Trustees approved the Commission's request for \$1,000. The money will be used to have brochures/booklets printed for the

Architectural presentation that Jill Fisher will conduct on September 22, 2010 at the Montebello Community Center.

Members discussed an annual budget for the Commission. They would like some of the budget put towards education, public awareness. It was suggested to put pictures on poster board for Montebello Day. Once the initial brochure is printed for the presentation it will have to be edited and printed again, so there will also have to be an allotment in the budget for expanding and reprinting of brochures, possibly building it into a booklet to include refurbishing and adding-on to a home to keep its architectural integrity. Members would also like to have money available to attend the CLG classes that are offered by the State every now and then, or to pay a professional guest speaker to attend HPC meetings in Montebello. At the bottom of the proposed brochure, Chairperson Bracken recommended putting in a blurb requesting contributions or donations to the HPC. If received, these contributions would be used to place historic markers on the sites of the designated homes so far. Members realize these markers may be quite costly, but there are different options to choose from. Discussion ensued on printing and selling the Historic Resource Survey done by Larson Fisher Associates. Anticipating they will be ready by the presentation on September 22nd, members would like to sell them for \$20.00.

Budget: Advertising, printing or re-printing of flyers = \$750, posters and pictures for Montebello Day = \$500, booklet on refurbishing homes and keeping their integrity = \$1000. Printing of the Historic Resource Survey done by Larson Fisher Associates = \$250. Workshops and guest speakers = \$500. Totaling = \$3000

At the end of the year the Commission will issue a report listing where the monies were spent.

Chairperson Bracken has been collecting pamphlets on historic designation in her travels. They were presented to the Commission to get ideas on how to get started. Members agreed on a tri-fold brochure, front cover will be the Montebello logo/symbol with a photo of village hall as well as contact info: address, telephone number and website, a street map will be inserted depicting the historically designated properties with a legend, inside will include a historical overview of Montebello, and the back cover will have 2 or 3 photos of old homes, along with a blurb regarding donation and contributions to the HPC. Chairperson Bracken mentioned having verbiage in the brochure relating to tax credits if your home is designated.

Chairperson Bracken would like to show the members the brochure beforehand. She will advise when it is ready.

The Commission will have a quick meeting at 7:00 p.m. on September 22, 2010, before the presentation starts at 7:30 p.m.

Member Williams read her newsletter article to the Commission and it was decided that the invitation would read the same that is to go to the homeowners for the presentation. There will also be an addendum in the invite that will only go to the homeowners that have their homes pictured in the survey. Chairperson Bracken stressed it is very important for all homeowners to attend this presentation.

The Commission agreed on setting up a table at Montebello Day. They discussed giving away dinner gift certificates, possibly having cookies and lemonade, maybe taking books out of the Library on architectural design to be placed on the table for review, doing candle making. There are lots of ideas. Member Williams suggested a banner.

Chairperson Bracken will stop by the printer and ask how much it will cost for 25 books to be printed with the spiral binding.

A motion was made by Member Cupak to adjourn the meeting, seconded by Member Williams. Upon vote, the motion carried unanimously.

The meeting adjourned at 8:55 p.m.

Transcribed by Shelly Flanagan-Ramos-Deputy Village Clerk.