

**THE REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION OF THE VILLAGE OF MONTEBELLO WAS HELD ON THURSDAY, JULY 29, 2010 AT VILLAGE HALL. THE MEETING WAS CALLED TO ORDER AT 7:05 PM FOLLOWED BY THE PLEDGE OF ALLEGIANCE.**

**Roll call.**

Members Present: Josephine Bracken-Chairwoman  
Hannelore Renud  
Lisa Levin  
Lois Williams-Ad Hoc  
Kathryn Cupak

Others Present: Warren E. Berbit, Village Attorney  
Craig Long-Village Historian

Members Absent: Jack Muchnick

Recording Secretary: Shelly Flanagan-Ramos-Deputy Village Clerk

Resolution: 10-011 Village of Montebello

Title: Approval of Minutes

BE IT RESOLVED, the Minutes of the Meetings of the Historic Preservation Commission of June 23, 2010 be and are hereby approved.

Motion: Member Cupak

Second: Member Williams

Upon vote, the resolution carried unanimously

Dated: July 29, 2010

Chairperson Bracken announced Ms. Jill Fisher, from Larson Fisher Associates was in attendance to present a slide show of the pictures from the architectural survey she performed.

Ms. Fisher talked about the methodology that went into the presentation and the time and energy it took putting together such extensive information. As she proceeded with the presentation a dialogue ensued whereby the Village Historian Craig Long, or the Village Attorney, or various Commission members were able to add to, or clarify, Ms. Fisher's information. Mr. Long indicated he would reach out to Ms. Fisher with additional information so she can make the corrections or additions.

Overall the Commission members were very impressed with the presentation and remarked that Larson-Fisher did a wonderful job and thanked Ms. Fisher for providing very valuable information on setting the HPC in the right direction on choosing historic designations.

Ms. Fisher mentioned that the CLG Grant Application deadline for Fiscal Year 2011 has been extended one month, she recommended addressing Public Education.

Member Levin suggested that a Village street map be included in the Final Reconnaissance Survey. Member Renud stated that Montebello Elementary School is listed in the survey, but suggested a picture be displayed as it is with Viola Elementary School. Ms. Fisher will take both suggestions under advisement.

The Commission's intention is to have Larson Fisher Associates present the slide show of the architectural survey to the public at Montebello Day, but after Chairperson Bracken spoke with Deputy Mayor Millman and Village Clerk Debra Mastroeni it was suggested to schedule the public presentation on a different day. Members discussed the possibility of October 27th at the Community Center but because they would like to have a large turnout, would like to check the Ramapo Central School Calendar as not to interfere with back to school "Open Houses" and "Teachers Conferences". The Commission would like to send personal invitations, in letter form, to all the property owners who have been mentioned in the architectural survey, for them to be aware of and attend the public presentation.

Members talked about setting up a table at Montebello Day and presenting information about Historic Preservation. This topic will be deferred until the August meeting.

Members suggested the possibility of having a tri-fold type of pamphlet designed with information regarding historic preservation and guidelines on historic designation for the residents. Chairperson Bracken had obtained quotes on printing but nothing had been concluded, it is still undetermined as to what info will go into the pamphlet and how funds will be obtained for this project.

Village Clerk Debra Mastroeni suggested to Chairperson Bracken that the HPC should put together a Budget; this would have to be in by September 2010 to be considered.

Member Williams is scheduled to write the newsletter article for September 2010.

The HPC meeting for Wednesday, August 25th has been moved to Thursday, August 19th.

Member Renud noted for the record that there are still a number of unlit bulbs in the meeting room and requested someone to replace same.

A motion was made by Member Renud to adjourn the meeting, seconded by Member Williams. Upon vote, the motion carried unanimously.

The meeting adjourned at 8:56 p.m.