

Village of Montebello
Building & Zoning Department
One Montebello Road
Montebello, N.Y. 10901
(845) 368-2491 * Fax (845) 368-2044

WALL PERMIT APPLICATION INSTRUCTIONS

5. Type or print application in duplicate.
6. Submit duplicate illustrations of wall on a plot plan.
7. Copy of wall Contractor's Home Improvement License, Workman's Compensation & Liability Insurance.
8. Survey of property showing where wall is to be installed.

Name on Permit: _____

Section & Lot Number: _____ Zone: _____

Permit Number: _____ Height of Wall: _____

Property Owner: _____ Phone Number: _____

Address of Owner: _____

Street Address of Wall: _____

Height of Wall Above Ground Level: _____

Cost of Construction: _____ Fee: _____

Contractor's Name & Telephone Number: _____

Applicant's Signature: _____ Date: _____

Building Inspector

Date: _____

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To Homeowner:

A Certificate of Occupancy/ Use must be issued for the wall covered by this building permit. All required inspections must be made in order for this Certificate of Occupancy/ Use to be issued and it is your responsibility to make sure that such inspections are made, as well as a certified survey done by a New York State Licensed Engineer showing the location of the wall as built. We have experienced many problems with building permits having expired, contractors paid and gone, work completed, but no Certificate of Occupancy/ Use issued. A lack of a Certificate of Occupancy/ Use constitutes a violation and will cause serious problems when you decide to sell or refinance your home.

This building permit is good for two (2) years. Please make sure that a Certificate of Occupancy/ Use is issued before you use the area covered by the permit.

Please sign this form as an acknowledgement that you have read and understand the above.

HOMEOWNER'S SIGNATURE: _____

DATE: _____

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Name: _____ Date: _____

Address: _____

Montebello Tax Section: _____ Lot: _____

Building & Zoning Department

Gentlemen:

We, the owners of the above lot in the Village of Montebello hereby state that, in lieu of having a licensed contractor do the construction proposed on our application for a building permit, assume all responsibility for same construction, and will do the work ourselves and hold the Village of Montebello harmless beyond the New York State Building Code Requirements on the construction covered by this application for a Building Permit.

_____ Owner

Sworn to before me this _____

Day of _____ 20 _____

Notary Public