

VILLAGE OF MONTEBELLO  
ONE MONTEBELLO ROAD  
MONTEBELLO, NEW YORK 10901

PLANNING BOARD

SIGN PLAN - APPLICATION CHECKLIST

Please make **14 complete** applications including the following forms in this order:

1. \_\_\_\_\_ Narratives
2. \_\_\_\_\_ Sign Plan Application (PB-2D)
3. \_\_\_\_\_ Affidavit of Ownership (G-3)
4. \_\_\_\_\_ Owners Consent Affidavit (G-4)
5. \_\_\_\_\_ 809 Affidavit (G-1)
6. \_\_\_\_\_ Notification (G-2)
7. \_\_\_\_\_ Short EAF
8. \_\_\_\_\_ Affidavit (G-5)
9. \_\_\_\_\_ Sign Plan
10. \_\_\_\_\_ **Certified Check or Money Order** payable to the Village of Montebello in accordance with the Standard of Fees & Charges.

**FEE:** \$200 for initial Sign Fee

When approved by the Planning Board, the applicant then goes to the Building Department and a fee of \$75 is required for a permit.

- Before submitting you application, please make sure it is complete, only complete applications will be processed.
- Please do not ask that the deadline be extended. If possible submit your application before the deadline.

# Village of Montebello

One Montebello Road  
Montebello, New York 10901

(845) 368-2211  
Fax (845) 368-2044

## AGREEMENT TO PAY PROFESSIONAL CONSULTING FEES

### MEMORANDUM

Pursuant to Chapter 65 of the Code of the Village of Montebello, it is the applicant's responsibility to pay all professional fees incurred as a result of a Village Board, Planning Board, Zoning Board or Historic Preservation Commission application. Any fees unpaid at the time the Village certifies its annual tax roll shall become a lien upon the premises for which the application was made.

You will be receiving bills periodically which must be paid in order for the application to continue to be processed. Failure to pay outstanding fees may result in the denial of your application.

Thank you for your anticipated cooperation.

The undersigned agrees to be bound by same.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Owner

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

# Village of Montebello

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Montebello, New York 10901

(845) 368-2211  
Fax (845) 368-2044

## MEMORANDUM

Permission is granted to the Planning Board to visit and enter the subject property for purposes of inspection.

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Signature

**VILLAGE OF MONTEBELLO  
INSTRUCTIONS FOR FILING APPLICATIONS  
TO THE PLANNING BOARD &  
ZONING BOARD OF APPEALS**

1. ALL APPLICATIONS ARE TO BE COLLATED AND IN THE SAME ORDER AS RECEIVED.
2. ALL APPLICATIONS MUST INCLUDE ONE (1) ORIGINAL IN EACH PACKET.
3. EACH COLLATED SET OF MAPS ARE TO BE PROPERLY FOLDED AND ATTACHED TO BACK OF EACH COMPLETED APPLICATION.

**NOTE: IF APPLICATIONS ARE NOT SUBMITTED PROPERLY, THEY MAY BE DEEMED INCOMPLETE AND REFUSED TO BE ACCEPTED BY THE CLERK TO THE BOARD YOU ARE APPLYING TO.**

**PLEASE DO NOT ASK THAT THE DEADLINE DAY BE EXTENDED. IF POSSIBLE SUBMIT YOUR APPLICATIONS BEFORE THE DEADLINE DAY.**

**THANK YOU**

VILLAGE OF MONTEBELLO  
One Montebello Road  
Montebello, NY 10901  
(845) 368-2211

PLANNING BOARD

Date \_\_\_\_\_

APPLICATION FOR: SIGN PLAN APPROVAL

1. Name of establishment \_\_\_\_\_

2. Name of applicant \_\_\_\_\_

Address \_\_\_\_\_

(street name & no.) (post office) (state) (zip code)

3. Land owner of record \_\_\_\_\_

Address \_\_\_\_\_

(street name & no.) (post office) (state) (zip code)

4. Sign Contractor \_\_\_\_\_

Address \_\_\_\_\_

(street name & no.) (post office) (state) (zip code)

5. Location: on the \_\_\_\_\_ side of \_\_\_\_\_  
(street)

\_\_\_\_\_ feet \_\_\_\_\_ of \_\_\_\_\_  
(direction) (street)

6. Tax map designation: Section \_\_\_\_\_ Lot(s) \_\_\_\_\_ Zone \_\_\_\_\_

7. Proposed sign is: Free-standing - Building Facade  
(circle as appropriate)

8. Proposed sign is: Internally illuminated - Externally illuminated -  
Not illuminated (circle as appropriate)

9. Attached hereto is a drawing showing:

- (a) an elevation view of the proposed sign(s), showing the sign dimensions;
- (b) sign area (if tow (2) sided - count both sides);
- (c) height above grade to bottom of sign;

(please turn over)

PB - 2D

- (d) overall height of sign;
- (e) setback from the designated street line;
- (f) if a fascia sign is proposed, the entire facade of the establishment should be shown;
- (g) any other signs related to the same business establishment;
- (h) materials to be used;

10. Has the zoning Board of Appeals granted any variance or special permit concerning this property? \_\_\_\_\_  
 \_\_\_\_\_ If so, list case No. and Name \_\_\_\_\_

STATE OF NEW YORK            )  
 COUNTY OF ROCKLAND        ) SS:  
 VILLAGE OF MONTEBELLO    )

I, \_\_\_\_\_, hereby depose and say that all the above statements and the statements contained in the papers submitted herewith are true.

\_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 \_\_\_\_\_

Sworn to before me this  
 \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
 NOTARY PUBLIC

VILLAGE OF MONTEBELLO  
One Montebello Road  
Montebello, New York 10901  
(845) 368-2211 Fax (845) 368-2044

PLANNING BOARD

AFFIDAVIT OF OWNERSHIP

STATE OF NEW YORK )  
COUNTY OF ROCKLAND ) SS.:  
TOWN OF RAMAPO )  
VILLAGE OF MONTEBELLO )

I, \_\_\_\_\_, being duly sworn, hereby depose

and say that I reside at: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I am the \* \_\_\_\_\_ owner

in fee simple of premises located at \_\_\_\_\_

\_\_\_\_\_

described in a certain deed of said premises recorded in the Rockland County Clerk's Office in Liber  
\_\_\_\_\_ of conveyances, page \_\_\_\_\_

Said premises have been in my/its possession since \_\_\_\_\_. Said premises are also known and  
designated on the Town of Ramapo Tax Map as Section \_\_\_\_\_ lot(s) \_\_\_\_\_.

\*\* \_\_\_\_\_  
\_\_\_\_\_

Sworn to before me this  
\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

\* If owner is a corporation, fill in the office held by deponent and name of corporation, and provide  
a list of all directors, officers and stockholders owning more than 5% of any class of stock.

\*\* If corporate officer indicate position.

TO: ADMINISTRATIVE ASSISTANT TO BOARDS AND COMMISSIONS

RE: Application of \_\_\_\_\_

To the \_\_\_\_\_ Planning Board                      \_\_\_\_\_ Town Board  
\_\_\_\_\_ Zoning Board of Appeals              \_\_\_\_\_ DEACOM  
\_\_\_\_\_ .....  
(other)

I wish that all correspondence, meeting notices, decisions, etc. from your office relative to the above application be sent to: (only one person to be listed)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Applicant's signature

Date: \_\_\_\_\_

Note to Applicant: It will be the responsibility of the one person designated on this form to notify all other interested parties (for example, attorney, architect, engineer, surveyor, applicant etc.)



**VILLAGE OF MONTEBELLO  
One Montebello Road  
Montebello, New York 10901  
(845) 368-2211**

PLANNING BOARD

OWNER'S CONSENT AFFIDAVIT

- 1. Name of project \_\_\_\_\_
- 2. Name of fee owner \_\_\_\_\_ Phone \_\_\_\_\_  
address \_\_\_\_\_  
(Street No. & Name) (Post Office) (State) (Zip Code)
- 3. Name of applicant \_\_\_\_\_ Phone \_\_\_\_\_  
address \_\_\_\_\_  
(Street No. & Name) (Post Office) (State) (Zip Code)

State of New York,  
County of Rockland, ss:  
Town of Ramapo  
Village of Montebello

.....being duly sworn, deposes and says that  
he resides at..... in the County of ..... in the  
State of ..... that he is the owner in fee of all that  
certain lot, piece or parcel of land situated, lying and being in the Town of Ramapo aforesaid and designated as Lot  
No. ...., in Section No. .... of the Ramapo Tax Map and that he hereby authorizes the  
within application in behalf and that the statements of fact contained in said application are true, and agrees to be  
bound by the determination of the Board.

Sworn to before me this    Owner .....

.....day of.....,    Mail Address.....

.....

Notary Public  
County of Rockland

AFFIDAVIT PURSUANT TO SECTION 809 OF THE GENERAL MUNICIPAL LAW

Village of Montebello  
One Montebello Road  
Montebello, New York 10901  
(845) 368-2211

STATE OF NEW YORK )  
COUNTY OF ROCKLAND )  
TOWN OF RAMAPO ) SS:  
VILLAGE OF MONTEBELLO )

I, \_\_\_\_\_, being duly sworn, hereby deposes and say that all the following statements and the statements contained in the papers submitted herewith are true and that the nature and extent of any interests set forth are disclosed to the extent that they are known to the applicant.

1. Print or type full name and Post Office Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

certifies that he is the owner or agent of all that certain lot, piece or parcel of land and/or building described in this application and if not the owner that he has been duly and properly authorized to make this application and to assume responsibility for the owner in connection with this application for the relief below set forth:

2. To the \_\_\_\_\_ of the  
(Board, Commission or Agency)  
Village of Montebello, New York:

Application, petition or request is hereby submitted for:

- ( ) Variance or modification from the requirement of Article \_\_\_\_ Section \_\_\_\_ Use Group \_\_\_\_\_ Col. \_\_\_\_\_
- ( ) Special Permit per the requirements of Article \_\_\_\_ Section \_\_\_\_ Use Group \_\_\_\_\_, Col. \_\_\_\_\_.
- ( ) Review and approval of proposed subdivision plat;
- ( ) Exemption from a plat or official map;
- ( ) An order to issue a Certificate, Permit or License;
- ( ) An amendment to the Zoning Ordinance or Map or change thereof;
- ( ) Other (explain) \_\_\_\_\_

To permit the construction, maintenance and use of \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Premises affected are in a \_\_\_\_ (zone) and from the Ramapo Tax Map the property is known as Section \_\_\_\_ Lot \_\_\_\_.

4. There is no state officer, Rockland County Officer or employee of town of Ramapo officer or employee or Village of Montebello officer or employee nor his or her spouse, brother, sister, parent, child or grandchild, or a spouse of any of these relatives who is the applicant or who has an interest in the person, partnership or association making this application, petition or request, or is an officer, director, partner or employee of the applicant, or that such officer or employee, if this applicant is a corporation, legally or beneficially owns or controls any stock of the applicant in excess of 5% of the total of the corporation if its stock is listed on the New York or American Stock Exchanges; or is a member or partner of the applicant, if the applicant is an association or a partnership; nor that such Village officer or employee nor any member of his family in any of the foregoing classes is a party to an agreement with the applicant, express or implied, whereby such officer or employee may receive any payment or other benefit, whether or not for services rendered, which is dependent or contingent upon the favorable approval of this application petition or request.

5. That to the extent that the same is known to your applicant, and to the owner of the subject premises there is disclosed herewith the interest of the following officer or employee of the State of New York or the County of Rockland or the Town of Ramapo or the Village of Montebello in the petition, request or application or in the property or subject matter to which it relates: (if none, so state)

- a. Name and address of officer or employee \_\_\_\_\_
- b. Nature of interest \_\_\_\_\_
- c. If stockholder, number of shares \_\_\_\_\_
- d. If officer or partner, nature of office and name of partnership \_\_\_\_\_
- e. If a spouse or brother, sister, parent, child, grandchild or the spouse of any of these blood relatives of such State, County Town of Ramapo or Village of Montebello officer or employee, state name and address of such relative and nature of relationship to officer and employee and nature and extent of office, interest or participation in the ownership or any person, partnership association having an interest in such ownership or in any business entity sharing in such ownership.

- f. **IN THE EVENT OF CORPORATE OWNERSHIP:** A list of all directors, officers and stockholders of each corporation owning more than five (5%) percent of any class of stock, must be attached, if any of these are officers or employees of the State of New York, or of the County of Rockland, or of the Town of Ramapo, or of the Village of Montebello.

I, \_\_\_\_\_ do hereby depose and say that all the above statements and statements contained in the papers submitted herewith are true, knowing that a person who knowingly and intentionally violates this section is guilty of a misdemeanor.

\_\_\_\_\_  
Mailing Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sworn to before me this

\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

PROJECT I.D. NUMBER

617.21  
**Appendix C**  
 State Environmental Quality Review  
**SHORT ENVIRONMENTAL ASSESSMENT FORM**  
 For UNLISTED ACTIONS Only

**PART I - PROJECT INFORMATION** (To be completed by Applicant or Project sponsor)

1. APPLICANT /SPONSOR	2. PROJECT NAME
3. PROJECT LOCATION: Municipality _____ County _____	
4. PRECISE LOCATION ( Street address and road intersections, prominent landmarks, etc., or provide map)	
5. IS PROPOSED ACTION: <input type="checkbox"/> New <input type="checkbox"/> Expansion <input type="checkbox"/> Modification/alteration	
6. DESCRIBE PROJECT BRIEFLY:	
7. AMOUNT OF LAND AFFECTED: Initially _____ acres    Ultimately _____ acres	
8. WILL PROPOSED ACTION COMPLY WITH EXISTING ZONING OR OTHER EXISTING LAND USE RESTRICTIONS? <input type="checkbox"/> Yes <input type="checkbox"/> No    If No, describe briefly	
9. WHAT IS PRESENT LAND USE IN VICINITY OF PROJECT? <input type="checkbox"/> Residential <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Agriculture <input type="checkbox"/> Park/Forest/Open space <input type="checkbox"/> Other Describe: _____	
10. DOES ACTION INVOLVE A PERMIT APPROVAL, OR FUNDING, NOW OR ULTIMATELY FROM ANY OTHER GOVERNMENTAL AGENCY (FEDERAL, STATE OR LOCAL)? <input type="checkbox"/> Yes <input type="checkbox"/> No    If yes, list agency(s) and permit/approvals	
11. DOES ANY ASPECT OF THE ACTION HAVE A CURRENTLY VALID PERMIT OR APPROVAL? <input type="checkbox"/> Yes <input type="checkbox"/> No    If yes, list agency name and permit/approval	
12. AS A RESULT OF PROPOSED ACTION WILL EXISTING PERMIT/APPROVAL REQUIRE MODIFICATION? <input type="checkbox"/> Yes <input type="checkbox"/> No	
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE	
Applicant/sponsor Name: _____	Date: _____
Signature: _____	

**If the action is in the Coastal Area, and you are a state agency, complete the Coastal Assessment Form before proceeding with this assessment**

**PART II - ENVIRONMENTAL ASSESSMENT (To be completed by Agency)**

<p>A. DOES ACTION EXCEED ANY TYPE I THRESHOLD IN 6 NYCRR, PART 617.12? If yes, coordinate the review process and use the FULL EAF.</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>
<p>B. WILL ACTION RECEIVE COORDINATED REVIEW AS PROVIDED FOR UNLISTED ACTIONS IN 6 NYCRR, PART 617.6? If No, a negative declaration may be superseded by another involved agency.</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>
<p>C. COULD ACTION RESULT IN ANY ADVERSE EFFECTS ASSOCIATED WITH THE FOLLOWING: (Answers may be handwritten, if legible)</p> <p>C1. Existing air quality, surface or groundwater quality or quantity, noise levels, existing traffic patterns, solid waste production or disposal, potential for erosion, drainage or flooding problems? Explain briefly:</p>  <p>C2. Aesthetic, agricultural, archaeological, historic, or other natural or cultural resources; or community or neighborhood character? Explain briefly:</p>  <p>C3. Vegetation or fauna, fish, shellfish or wildlife species, significant habitats, or threatened or endangered species? Explain briefly:</p>  <p>C4. A community's existing plans or goals as officially adopted, or a change in use or intensity of use of land or other natural resources? Explain briefly.</p>  <p>C5. Growth, subsequent development, or related activities likely to be induced by the proposed action? Explain briefly.</p>  <p>C6. Long term, short term, cumulative, or other effects not identified in C1-C5? Explain briefly.</p>  <p>C7. Other impacts (including changes in use of either quantity or type of energy)? Explain briefly.</p>
<p>D. WILL THE PROJECT HAVE AN IMPACT ON THE ENVIRONMENTAL CHARACTERISTICS THAT CAUSED THE ESTABLISHMENT OF A CEA?</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>
<p>E. IS THERE, OR IS THERE LIKELY TO BE, CONTROVERSY RELATED TO POTENTIAL ADVERSE ENVIRONMENTAL IMPACTS?</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No    If Yes, explain briefly</p>

**PART III - DETERMINATION OF SIGNIFICANCE ( To be completed by Agency)**

**INSTRUCTIONS:** For each adverse effect identified above, determine whether it is substantial, large, important or otherwise significant. Each effect should be assessed in connection with its (a) setting (i.e. urban or rural); (b) probability of occurring; (c) duration; (d) irreversibility; (e) geographic scope; and (f) magnitude. If necessary, add attachments or reference supporting materials. Ensure that explanations contain sufficient detail to show that all relevant adverse impacts have been identified and adequately addressed.

<p><input type="checkbox"/> Check this box if you have identified one or more potentially large or significant adverse impacts which <b>MAY</b> occur. Then proceed directly to the <b>FULL EAF</b> and/or prepare a positive declaration.</p> <p><input type="checkbox"/> Check this box if you have determined, based on the information and analysis above and any supporting documentation, that the proposed action <b>WILL NOT</b> result in any significant adverse environmental impacts <b>AND</b> provide on attachments as necessary, the reasons supporting this determination:</p>	
<p>_____</p> <p>Name of Lead Agency</p>	
<p>_____</p> <p>Print or Type Name of Responsible Officer in Lead Agency</p>	<p>_____</p> <p>Title of Responsible Officer</p>
<p>_____</p> <p>Signature of Responsible Officer in Lead Agency</p>	<p>_____</p> <p>Signature of Preparer (if different from responsible officer)</p>
<p>_____</p> <p>Date</p>	

AFFIDAVIT

STATE OF NEW YORK                    )  
COUNTY OF ROCKLAND                ) ss:  
VILLAGE OF MONTEBELLO             )

\_\_\_\_\_ being duly sworn deposes and says that he is the applicant, agent or attorney for applicant, in the matter of the petition before the Village of Montebello Planning Board affecting property located at \_\_\_\_\_, Village of Montebello, Rockland County, New York.

That the following are all the owners of property within 500 ft. or across the street from the premises as to which this appeal is being taken.

<u>SECTION/LOT</u>	<u>NAME</u>	<u>ADDRESS</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
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_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

This affidavit is made in connection with such Application No. \_\_\_\_\_ for appeal before the Village of Montebello Planning Board, knowing full well that the office of the Planning Board of the Village of Montebello rely on the representations herein made

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
(Notary Public) (Petitioner's Signature)

# Village of Montebello

One Montebello Road  
Montebello, New York 10901

(845) 368-2211  
Fax (845) 368-2044

## PLANNING BOARD MEETING DATES 2017

<b>DEADLINE</b>	<b>MEETING</b>
December 15, 2016	January 10, 2017
January 19, 2017	February 14, 2017
February 16, 2017	March 14, 2017
March 9, 2017	April 4, 2017
April 13, 2017	May 9, 2017
May 18, 2017	June 13, 2017
June 15, 2017	July 11, 2017
July 13, 2017	August 8, 2017
August 17, 2017	September 12, 2017
September 14, 2017	October 10, 2017
October 19, 2017	November 14, 2017
November 16, 2017	December 12, 2017

### PLACE

MONTEBELLO COMMUNITY CENTER  
350 HAVERSTRAW ROAD  
MONTEBELLO, NEW YORK 10901

### TIME

7:15 P.M.

**ALL APPLICATIONS MUST BE IN ON OR BEFORE 12 NOON ON THE  
DEADLINE DAY**



**VILLAGE OF MONTEBELLO**

**FEE SCHEDULE**

Applications for action by the Village Board, the Planning Board, the Zoning Board of Appeals, the Village Engineer, and the Village Building Inspector shall be accompanied by payment of the following fees for the procedures set forth hereinafter.

PROCEDURES	AGENCY	FEE
Subdivision	Planning Board	<u>Preliminary Plat</u> \$600 plus \$250 per lot, plus \$250 per meeting for appearance at each meeting after first meeting on application
	Escrow	\$3,000  <u>Final Plat</u> \$500 plus \$125 per lot, plus \$250 per meeting for appearance at each meeting after first meeting on application.
Amended Final Subdivision	Planning Board	Same cost for Final Subdivision approval unless in connection with an application for Amended Site Plan, then fee is reduced by 50%
	Escrow	\$1,000
Inspection Fees	Village Engineer	6% of the Village Engineer's estimate of the cost of public improvements; 5% representing an estimate of the Village Engineer's time to oversee said work, and 1% the Village's administrative expense. Extra engineering fees to be paid at time of incurrence if resulting from unforeseen conditions or developer or owner's use of engineer at times of premium hourly rates.
Recreation Fee (In lieu of land) Informal Discussion	Planning Board	\$7,500 per lot for subdivision Site Plan \$5,000 per 1 bedroom unit, \$6,000 per 2 bedroom unit, \$7,000 per 3 bedroom unit or larger.
CDRC Appearance (No pending Planning Board Application	Village Professionals	\$250
Informal Discussion	Planning Board	\$250

PROCEDURES	AGENCY	FEE
Site Plan	Planning Board & Zoning Board of Appeals  Escrow	\$700 plus \$35 per parking space required by zoning law, plus \$250 per meeting for application at each meeting after first meeting on application.  Set at CDRC
Revised/Amended Site Plan	Planning Board	\$350
Architectural Review Board (ARB)	Planning Board	Appearance Fee - \$300
Special Permit	Planning Board & Zoning Board of Appeals	\$400 - Two Fees \$200 - Home Occupation
Sign Plan	Planning Board	\$250
Zoning Change	Village Board	Zone Change - \$400 for first acre or fraction thereof; \$125 per acre for each additional acre or fraction thereof.  All other Applications \$400
*Conservation Easement Variance  * Approval of Board to hold Public Hearing	Village Board	Application Fee \$250  Additional \$250
Zoning Board	Zoning Board of Appeals  Escrow	\$250 for action involving existing residence plus an additional \$100 for each variance. (Actions include determination of Building Inspector). \$400 for all other actions. Any non-existing residence or new subdivision will be considered as other actions.  \$500
Land Disturbance Permit Clearing Filling & Excavation	Village Engineer and/or Building Inspector	\$200 per first 1,000 square feet of affected area; \$100 per each additional 1,000 square feet of affected area. Affected area determined by Village Engineer or Building Inspector.
Road Opening Permit	Village Engineer	\$250
Planning Board Appearance Fee	Planning Board	\$250
Sign Permit	Building Inspector	\$75
Demolition Permit	Building Inspector	\$1,000 and Under - \$150 Over \$1,000 - \$150 + \$150 = \$300 Over \$10,000 - Additional \$10 per \$1,000

PROCEDURE	AGENCY	FEE																																																
Violation	Building Inspector	<p><u>Residential Property</u> \$175</p> <p><u>Non-Residential Property</u> Occupancy Group A (A-Assembly) <b>Capacity of Facility:</b></p> <table border="0"> <thead> <tr> <th>Persons</th> <th>Fee</th> </tr> </thead> <tbody> <tr> <td>1-50</td> <td>\$175</td> </tr> <tr> <td>51 - 100</td> <td>\$200</td> </tr> <tr> <td>101-300</td> <td>\$250</td> </tr> <tr> <td>301 - or greater</td> <td>\$2 per person</td> </tr> </tbody> </table> <p>Occupancy Groups B,E,F,H,I,M,U (B= Business; E=Educational; F=Factory; H=High Hazard; I=Industrial; M=Mercantile; U=Utility and Misc)</p> <p><b>Area of Facility</b> (square feet)</p> <table border="0"> <thead> <tr> <th>(square feet)</th> <th>Fee</th> </tr> </thead> <tbody> <tr> <td>1 - 5,000</td> <td>\$175</td> </tr> <tr> <td>5,001 - 10,000</td> <td>\$200</td> </tr> <tr> <td>10,001 - 25,000</td> <td>\$500</td> </tr> <tr> <td>25,001 - 50,000</td> <td>\$750</td> </tr> <tr> <td>50,001 - 75,000</td> <td>\$1,000</td> </tr> <tr> <td>75,001 or greater</td> <td>\$1,500</td> </tr> </tbody> </table> <p>Occupancy Group R</p> <p>R-1 = Transient Occupancy (i.e. hotels and motels)</p> <table border="0"> <thead> <tr> <th>Number of Rooms</th> <th>Fee</th> </tr> </thead> <tbody> <tr> <td>up to 10</td> <td>\$175</td> </tr> <tr> <td>Each additional over 10</td> <td>\$ 10</td> </tr> </tbody> </table> <p>R-2 = Permanent Occupancy (i.e. townhomes)</p> <table border="0"> <thead> <tr> <th>Number of Living Units</th> <th>Fee</th> </tr> </thead> <tbody> <tr> <td>3-unit cluster (each</td> <td>\$175</td> </tr> <tr> <td>Each additional unit (Public part inspection</td> <td>\$ 20</td> </tr> </tbody> </table> <p>R-3 = Fewer than three dwelling units: \$200</p> <p>R-4 = Residential Care/Assisted Living Facilities (more than 5 but fewer than 16 occupants, excluding staff)</p> <table border="0"> <thead> <tr> <th>Number of Beds</th> <th>Fee</th> </tr> </thead> <tbody> <tr> <td>Up to 10</td> <td>\$200</td> </tr> <tr> <td>Each additional over 10</td> <td>\$ 10</td> </tr> </tbody> </table> <p>I = Institutional (i.e. nursing home with more than 16 occupants)</p> <table border="0"> <thead> <tr> <th>Number of Beds</th> <th>Fee</th> </tr> </thead> <tbody> <tr> <td>First 100</td> <td>\$175</td> </tr> <tr> <td>Each additional over 100</td> <td>\$ 10</td> </tr> </tbody> </table>	Persons	Fee	1-50	\$175	51 - 100	\$200	101-300	\$250	301 - or greater	\$2 per person	(square feet)	Fee	1 - 5,000	\$175	5,001 - 10,000	\$200	10,001 - 25,000	\$500	25,001 - 50,000	\$750	50,001 - 75,000	\$1,000	75,001 or greater	\$1,500	Number of Rooms	Fee	up to 10	\$175	Each additional over 10	\$ 10	Number of Living Units	Fee	3-unit cluster (each	\$175	Each additional unit (Public part inspection	\$ 20	Number of Beds	Fee	Up to 10	\$200	Each additional over 10	\$ 10	Number of Beds	Fee	First 100	\$175	Each additional over 100	\$ 10
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<b>VIOLATION SEARCH CONTINUED</b>	Building Inspector	<b>Reinspection Violation Search</b>  First such reinspection of a residential property: \$75  For each subsequent reinspection of a residential property within 1 year of first inspection: \$75  For first such reinspection of a nonresidential property: \$125  For each subsequent reinspection of a nonresidential property within 1 year of first inspection \$125
Blasting Permit	Building Inspector	\$500 plus \$50 per day for each day of duration of permit
Building Permit (exclusive of re-inspections)	Building Inspector	Application fee \$150 plus \$11 each for \$1,000 or fraction above \$1000. Fees are based on cost of construction.
Commercial Properties	Building Inspector	<u>Non-residential Site Plans</u> Based on cost of construction  Based upon the Cost of Construction as determined by the Building Inspector as calculated using the R.S. Means Guide square footage cost rate to be determined by current edition of same, or the equivalent guide in the judgement of the Building inspector.
	Village Engineer Site Improvements	Inspection fee is 6% of cost of site improvements
Re-Inspection Fee (for re-inspections required after work has been approved)	Building Inspector	<u>One Family Residential</u> \$75 for each re-inspection  <u>Other than One Family Residential</u> \$100 for the first such re-inspection and \$150 for each subsequent re-inspection.
Certificate of Occupancy for Change of Use or Occupancy	Building Inspector	\$100
<b>NYSERDA approved Solar Electric Energy Power Generation system</b>	Building Inspector	Shall not exceed \$250, irrespective the actual cost of construction of the system
Phase III Storm Water Fees (only apply to projects requiring excavation) New Residential Non-Residential Additions & Alterations	Village Engineer Building Inspector	\$300 \$500 \$ 75
Wetlands & Stream Protection Permit	Planning Board	\$300 plus \$250 per meeting for appearance at each meeting after first meeting on application

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Tree removal as of right per §176-6B(3)		\$0.00																																												
Tree Removal per §176-6B(2)	Village Clerk, Village Engineer, Planning	\$10.00																																												
All other removals/appearance before Planning Board	Village Clerk, Village Engineer, Planning Board	\$250.00 ***																																												
Tree removal Contractor License	Village Clerk	\$20.00																																												
Compensatory Payment (trees)	Village Clerk	\$100/inch of caliper																																												
Peddlers & Solicitors Permit §129-7	Village Clerk	\$150/30 day permit																																												
<b>FIRE SAFETY INSPECTIONS</b>																																														
Class B-2 Transient Occupancy, Hotel/Motel	Fire Inspector	Fees are based on total square footage of the building.																																												
Class B-3 Multiple Dwelling - Senior Citizen Housing	Fire Inspector	\$25.00 for each apartment in a mid-high rise building, \$115.00 for each 8 unit apartment building																																												
Class C-1 Business Office	Fire Inspector	<table> <tr><td>0-5,000 sq. ft.</td><td>- \$ 75.00</td></tr> <tr><td>5001 - 10,000 sq. ft.</td><td>- \$ 175.00</td></tr> <tr><td>10,001 - 25,000 sq. ft.</td><td>- \$ 525.00</td></tr> <tr><td>25,001 - 50,000 sq. ft.</td><td>- \$ 775.00</td></tr> <tr><td>50,001 - 75,000 sq. ft.</td><td>- \$ 1,025.00</td></tr> <tr><td>75,001 - 100,000 sq. ft.</td><td>- \$ 1,275.00</td></tr> <tr><td>100,001 - 125,000 sq. ft.</td><td>- \$ 1,575.00</td></tr> <tr><td>125,001 - 150,000 sq. ft.</td><td>- \$ 1,825.00</td></tr> <tr><td>150,001 - 175,000 sq. ft.</td><td>- \$ 2,075.00</td></tr> <tr><td>175,001 - 200,000 sq. ft.</td><td>- \$ 2,325.00</td></tr> <tr><td>200,001 - 225,000 sq. ft.</td><td>- \$ 2,575.00</td></tr> <tr><td>225,001 - 250,000 sq. ft.</td><td>- \$ 2,825.00</td></tr> <tr><td>250,001 - 275,000 sq. ft.</td><td>- \$ 3,075.00</td></tr> <tr><td>275,001 - 300,000 sq. ft.</td><td>- \$ 3,325.00</td></tr> <tr><td>300,001 - 325,000 sq. ft.</td><td>- \$ 3,575.00</td></tr> <tr><td>325,001 - 350,000 sq. ft.</td><td>- \$ 3,825.00</td></tr> <tr><td>350,001 - 375,000 sq. ft.</td><td>- \$ 4,075.00</td></tr> <tr><td>375,001 - 400,000 sq. ft.</td><td>- \$ 4,325.00</td></tr> <tr><td>400,001 - 425,000 sq. ft.</td><td>- \$ 4,575.00</td></tr> <tr><td>425,001 - 450,000 sq. ft.</td><td>- \$ 4,825.00</td></tr> <tr><td>450,001 - 475,000 sq. ft.</td><td>- \$ 5,075.00</td></tr> <tr><td>475,001 - 500,000 sq. ft.</td><td>- \$ 5,325.00</td></tr> </table>	0-5,000 sq. ft.	- \$ 75.00	5001 - 10,000 sq. ft.	- \$ 175.00	10,001 - 25,000 sq. ft.	- \$ 525.00	25,001 - 50,000 sq. ft.	- \$ 775.00	50,001 - 75,000 sq. ft.	- \$ 1,025.00	75,001 - 100,000 sq. ft.	- \$ 1,275.00	100,001 - 125,000 sq. ft.	- \$ 1,575.00	125,001 - 150,000 sq. ft.	- \$ 1,825.00	150,001 - 175,000 sq. ft.	- \$ 2,075.00	175,001 - 200,000 sq. ft.	- \$ 2,325.00	200,001 - 225,000 sq. ft.	- \$ 2,575.00	225,001 - 250,000 sq. ft.	- \$ 2,825.00	250,001 - 275,000 sq. ft.	- \$ 3,075.00	275,001 - 300,000 sq. ft.	- \$ 3,325.00	300,001 - 325,000 sq. ft.	- \$ 3,575.00	325,001 - 350,000 sq. ft.	- \$ 3,825.00	350,001 - 375,000 sq. ft.	- \$ 4,075.00	375,001 - 400,000 sq. ft.	- \$ 4,325.00	400,001 - 425,000 sq. ft.	- \$ 4,575.00	425,001 - 450,000 sq. ft.	- \$ 4,825.00	450,001 - 475,000 sq. ft.	- \$ 5,075.00	475,001 - 500,000 sq. ft.	- \$ 5,325.00
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\*\*\*ALL CONSULTANT FEES: VILLAGE PLANNER, VILLAGE ENGINEER, ARBORIST OR OTHER VILLAGE CONSULTANT SHALL BE PAID BY THE APPLICANT